

## Ascot Vale Heights School Home Learning Communication Plan

- School phone (9370 8906) will divert to mobile phone. Tanya Nash will receive these calls between 9.00 to 5.00
- Tanya will also monitor Z-ADMIN messages from parents and respond to them.

### School Key Contacts:

Please use these key contacts to convey any concerns/ issues that you are dealing with, and if you require assistance.

- **Colin Schot: Principal**  
Email: [colin.schot@education.vic.gov.au](mailto:colin.schot@education.vic.gov.au)  
Mobile: 0409413291
- **Christine Monahan: Assistant Principal**  
Email: [Christine.monahan@education.vic.gov.au](mailto:Christine.monahan@education.vic.gov.au)  
Mobile: 0438822033
- **Megan Retallick: Assistant Principal & Primary Leader**  
Email: [megan.retallick@education.vic.gov.au](mailto:megan.retallick@education.vic.gov.au)  
Mobile: 0477770434
- **Susanne Andriesz: Leading Leader Senior Secondary & Secondary**  
Email: [Susanne.andriesz@education.vic.gov.au](mailto:Susanne.andriesz@education.vic.gov.au)  
Mobile: 0418 354 057

### Class Home Learning Plans: July 2021

- Class teachers will send out the daily schedule via Seesaw each morning.
- Learning plans across the school will vary in the primary, secondary and senior secondary of the school.

### Class and Individual Chat Times:

#### Webex Conferencing:

- This block of time will provide the opportunity for teachers and education support staff to touch base through Webex with an individual student and/or with their class.

#### Seesaw:

- Class Teachers, Allied health and Specialist staff will distribute learning activities through Seesaw to the students and will respond to posts of students and parents.
  - Seesaw will be a key point of communication between teaching staff and home.

- School Leaders will be attending onsite to support the provision and supervision of onsite learning for those students who meet the criteria to attend onsite.
- School leaders will also be responsible for the day to day running of the school, staff, students, families and community operating onsite and online.
- Leadership will be will also post messages for students and parents and make contact with the students where possible.

### **School Website:**

- To access the school's website Home Learning Resources. Go to the school's website and Home Learning Resources located at the top right of the page.  
<https://ascotvalehs.vic.edu.au>

### **Feedback:**

- Feedback is welcomed from parents and carers.
- The school does not want to overwhelm parents and carers, so it is important that you let the class teacher know if it is too much to manage or if additional learning resources are required so that adjustments can be made to your child's home learning program.